

# ASAP

*A s S i m p l e A s P o s s i b l e*  
ACCOUNTING & PAYROLL SERVICES, INC.

Accounting packages as individual as you are.

*Professional*

*Accurate*

*Efficient*

*Quick Turnaround*

*No Set up Fees*

*No Contracts*

*Guaranteed!*

## Employer Solutions

Payroll Processing

Background Checks

Flex Plan Administration

Time & Labor Solutions

Over 60+ Custom Reports

New Hire Reporting

Employee Self Serve

QuickBooks Remote

*Everyday solutions for your  
everyday business*

—  
*Designed to fit your needs  
and your budget.*



**Monthly “Heavy Lifting” Package** – Let ASAP take care of the important monthly accounting tasks such as reconciling your bank and credit card statements, sales tax remittance, payroll entry, financial review and reporting. We can be your third set of eyes, so you can focus on your business.

**Accounts Payable / Accounts Receivable** – With ASAP’s automated system, your payables and receivables just became a lot easier. Approve bills, review payments online, store your documents in our secure electronic database. Our professional accounting staff will ensure your data is accurate and on time.

**Restaurant/Retail Packages** – Let us take care of the administrative functions of your business why you can focus on sales. Our accounting professional can help integrate your daily sales, sales tax, and credit card transactions seamlessly with your financial data

**Business Start Up Packages**– From registering your business with the designated entities, setting up your chart of accounts, training and facilitation, to full-service bookkeeping, ASAP’s QuickBooks Pro Advisors will give you the peace of mind, knowing that your business is set up correctly from the start!

**Business Coaching** – Ever wonder how you could get more business? Where to cut costs? How much to spend on marketing and advertising? Let our Business Coach work with you to understand your financial reports, develop strategies to increase revenue, and streamline your operations.

**QuickBooks Online** – With ASAP’s QuickBooks Online Accounting Service, you can access your financial data anytime, anywhere via a secure internet connection –all without transferring discs or having to schedule office visits to share data. And unlike boxed software, you’ll always have the latest features.

**CPAs recommend ASAP** – We work with your tax preparers and assist your CPA with tax preparation and Filing.

***Making Business As Simple As Possible***

**web [www.businessASAP.com](http://www.businessASAP.com)**

**Toll Free 877-728-6777**

*ASAP - Servicing the communities of Telluride, Montrose, Durango, and Carbondale*